



This form is an initial screening tool to help determine if a research project is subject to review by one of the Research Compliance committees (IRB, IACUC, IBC). More information is available on the [SPARC website](#).

1 Project Information		
Researcher First Last Name:	Project Title:	Date:

2 Human Subjects: Does your project involve live human subjects?		Yes	No
A human subject is a living individual about whom an investigator (whether professional or student) conducting research:			
<ol style="list-style-type: none"> Obtains information or biospecimens through intervention or interaction with the individual, and uses, studies, or analyzes the information or biospecimens; or Obtains, uses, studies, analyzes, or generates identifiable private information or identifiable biospecimens. 			
If your project meets the definition of Human Subjects, it may or may not be Exempt. This determination must be made by the IRB, not the researcher.			
Please answer the following questions if your project involves live human subjects:		YES	NO
1. Have you submitted your project to the IRB for review?			
2. What is the status of the IRB review? Please provide approval number and approved project period dates if available.			
Please answer the following questions ONLY if you have not submitted your project to the IRB for review			
3. Will this project involve collection of data via surveys, interviews, questionnaires, focus groups or observation of public behavior?			
4. Will this project involve an intervention, such as the administration of a medication, collection of biological data (such as a blood collection, MR imaging, EER or EKG), cognitive behavioral therapy, a clinical trial, manipulating a subject's environment to record the reaction, or interacting with subjects to observe or record their responses (e.g. playing a computer game, engaging in an interview or experimental task).			
5. Will this project involve collection of biological specimens from subjects, such as blood or tissue, specifically for the study?			
6. Will this project involve the study of acceptable educational practices in a normal educational setting?			
7. Is the data you collect going to be aggregated?			
8. Do the study materials, data, and/or data collection involve sensitive topics?			
9. Could the study pose any social, political, and/or communal risks to any subjects if data is identified?			
10. Are any subjects under 18, pregnant, prisoners, elderly, or otherwise potentially vulnerable?			
11. What is your intended output (e.g. publish article or book, presentations)?			

3 Live Vertebrate Animals: Does your project involve live vertebrate animals?		Yes	No
1. If yes, have you submitted your project to the Institutional Animal Care and Use Committee (IACUC) for review?			
2. What is the status of the IACUC review? Please provide approval number and approved project dates if available.			

4 Biological Materials: Does your project involve biological or hazardous materials?		Yes	No
1. If yes, have you submitted your project to the Institutional Biosafety Committee (IBC) for review?			
2. What is the status of the IBC review? Please provide approval number and approved project dates if available.			

5 Funding: Does this project have active or pending (internal or external) funding?		Yes	No
If yes, please list sponsor name:			