

TRANSPORTATION AND PARKING ADVISORY COMMITTEE

MISSION STATEMENT

The mission of the Transportation and Parking Advisory Committee is to serve as an advisory group to the Vice President of Business and Finance/Treasurer in making recommendations regarding Lewis & Clark transportation and parking issues and policies that are consistent with the following goals:

- Effective and efficient policies and procedures that are consistent with Lewis & Clark's Transportation Demand Management Plan in promoting and coordinating transportation alternatives to the single occupant auto;
- A balanced budget in which revenue meets or exceeds operations and capital costs;
- Management and utilization of financial resources with the highest efficiency and effectiveness so that the greatest benefits in transportation and parking services are provided for the greatest number of Lewis & Clark Community Members;
- Convenient, safe, efficient shuttle bus service for the purposes of providing easy access to downtown Portland and connection with Tri-Met bus service routes serving the greater Portland metropolitan area, so that students, staff, and faculty of Lewis & Clark will have a viable alternative to reliance on single occupant vehicles; and
- An adequate number of off-street parking spaces to meet the residual parking demand generated by the Lewis & Clark Community (which includes visitors) who do not have reasonable access to transit and shuttle services provided by Tri-Met and/or Lewis & Clark.

Committee Membership

There will be permanent membership positions on the Transportation and Parking Advisory Committee. Staff membership positions will be filled from time to time by appointments of the Deans of the respective Schools of Lewis & Clark. Student membership positions will be filled at the beginning of each academic year by appointments of the Deans of the respective Schools of Lewis & Clark in consultation with represented student organizations.

Permanent Memberships:¹

Committee Chair	Associate Vice President of Facilities
Office of the Provost	Associate Vice President for Campus Life
Lewis & Clark Law School	Associate Dean for Administrative Affairs
College of Arts and Sciences	Dean of Students
Graduate School of Education and Counseling	Dean of the Graduate School
Campus Safety	Director of Campus Safety
Conferences and Events	Director of Conferences and Events

Staff Memberships:

Law School Faculty or Staff Member	Appointed by the Dean of the Law School
Graduate School Faculty or Staff Member	Appointed by the Dean of the Graduate School
College of Arts & Sciences Faculty or Staff Member	Appointed by the Dean of the College

Student Memberships:

Lewis & Clark Law School ²	Appointed by the Dean of the Law School
Graduate School of Education and Counseling ³	Appointed by the Dean of the Graduate School
College of Arts and Sciences ⁴	
Campus Resident	Appointed by the Dean of Students
Campus Non-Resident	Appointed by the Dean of Students

Committee Process

The Transportation and Parking Advisory Committee shall meet once each month to discuss, analyze and review transportation and parking issues, administration, operations, and projects. The Committee Chair shall schedule the meetings. Minutes of the meetings shall be prepared and posted on the Lewis and Clark Transportation and Parking web page. The members of the Transportation and Parking Department shall serve as staff to the Committee and shall not be a voting Member. The Department shall provide periodic reports and information to the Committee to facilitate policy recommendations and evaluation of campus transportation and parking administration. On the basis of information reviewed and evaluated, the Committee shall advise and make policy recommendations to the Vice President for Business and Finance/Treasurer that are consistent with the Lewis & Clark's transportation and parking mission and goals.

¹ Permanent members may appoint a designee to sit on the Committee in their behalf.

² Appointments shall be made in consultation with Student Bar Association.

³ Appointments shall be made in consultation with Graduate Student Union Network.

⁴ Appointments shall be made in consultation with Associated Students of Lewis & Clark.