CHIP AND PIN PURCHASING CARDS

To view your PIN, go to **https://cardportal.works.com** (Note: The URL is Case Sensitive)

NOTE: The first time you use the PIN Check, you will need to register as a new user using your card number. Be sure to enter your name exactly as it is written on your card. This password is not connected with your Works login.

Your **Verification Number** can be found by calling the Bank of America number on the back of your card. 1-888-449-2273 and Enter #.   After entering your account number, select "0" to get to a customer service agent. You will need:

> CVV Code on back of Card (also called Security Code)

> Billing Address: 0615 SW Palatine Hill Rd., Portland, OR 97219

You can also view and change your PIN by calling (888) 233-8855, or by calling the customer service number on the back of your card and asking for PIN check assistance.

Your PIN, when properly used is designed to give you added safety when using electronic terminals that accept your card.

For maximum safety, follow these rules:

1) Memorize your PIN. Then file the PIN notification in a secure location.
2) Do not carry your PIN in your wallet or purse along with your card.
3) Do not write your PIN on your card.
4) Only those persons authorized to use cards for your account should know your PIN.
5) If your card is lost or stolen, or if you think an unauthorized person knows your PIN, report it immediately.

Bank of America Customer Service for Lost or Stolen Cards   1-888-449-2273