

**Lewis & Clark College
Whistleblower Reporting Form**

1. Date(s) of Suspected Violation:

2. Department where the Suspected Violation occurred:

3. Name/Title of the Suspected Violator:

4. Does the activity constitute a violation of one of the following?

Violation of any law or regulations and institutional policies:	Yes	No
Financial Conflict of Interest Policy:	Yes	No
Improper Disclosure of Financial Records:	Yes	No
Research Compliance (e.g. human subject welfare, animal welfare, biosafety, lab safety, etc.)	Yes	No
Donor Stewardship:	Yes	No
Improper Giving or Receiving of Gifts:	Yes	No
Falsification of Documents:	Yes	No
Theft and Embezzlement:	Yes	No
Fraud:	Yes	No
Inappropriate relationship of benefits with vendor or contractor	Yes	No
Mismanagement, waste or misappropriation of institutional funds/assets	Yes	No
Data Privacy:	Yes	No
Environmental and Safety Matters:	Yes	No
Vandalism:	Yes	No
Unsafe Working Conditions:	Yes	No
An act of discrimination or sexual harassment:	Yes	No

Please describe the nature of the Suspected Violation. Include as much specific information as possible. If more space is needed, please continue on reverse side.

Name of person filing this report (optional): _____

(Without your name and contact information, the College will not be able to communicate with you about questions or resolutions of the matter you are reporting)

Telephone number of person filing this report (optional): _____

Communication of a suspected violation should be made according to the following guidelines:

For Whistleblower reports against a member of any department other than the Office of the President or the Vice President, Chief of Staff, General Counsel and Board Secretary, reports should be directed as follows:

David Reese
Vice President, Chief of Staff, General
Counsel and Board Secretary
Frank Manor House, MSE 33
Email: reese@lclark.edu Phone: 503-768-7696

A Whistleblower report against a suspected violator within the Office of the President or the Vice President, Chief of Staff, General Counsel and Board Secretary or; if the person filing the report is uncertain as to the division in which a suspected violator is in; such report should be directed to the attention of the Chair of the College's Audit Committee as follows:

Craig MacLeod
5026 Morgan Ave S
Minneapolis, MN 55419
Email: craigamacleod@mac.com