Introduction to Informer

What is Informer?

- Informer - a person who informs against someone, especially a criminal. Wait, we know not everybody loves Colleague, but is it a criminal?!?!?
- Informer - a person who informs against another, especially for money or other reward. No money here, but the reward is great reports from your Colleague data.
- Informer - a person who provides information. That's more like it. Informer is our web-based reporting tool. Use it to get all that wonderful data out of Colleague and into a more usable form.

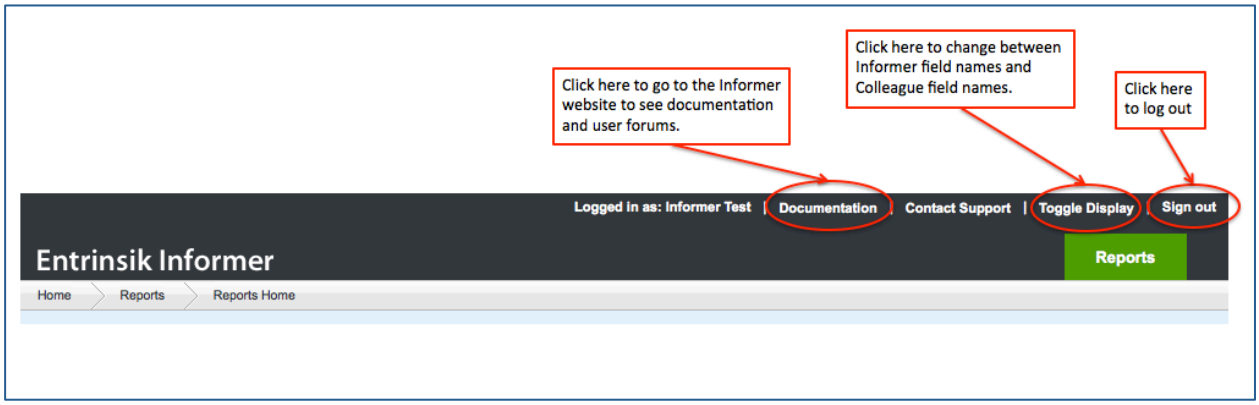
How do I get to Informer?

- Use your favorite browser (preferably Firefox or Internet Explorer)
- Go to https://informer.lclark.edu/informer/
- Log in using your Lewis & Clark username and password:

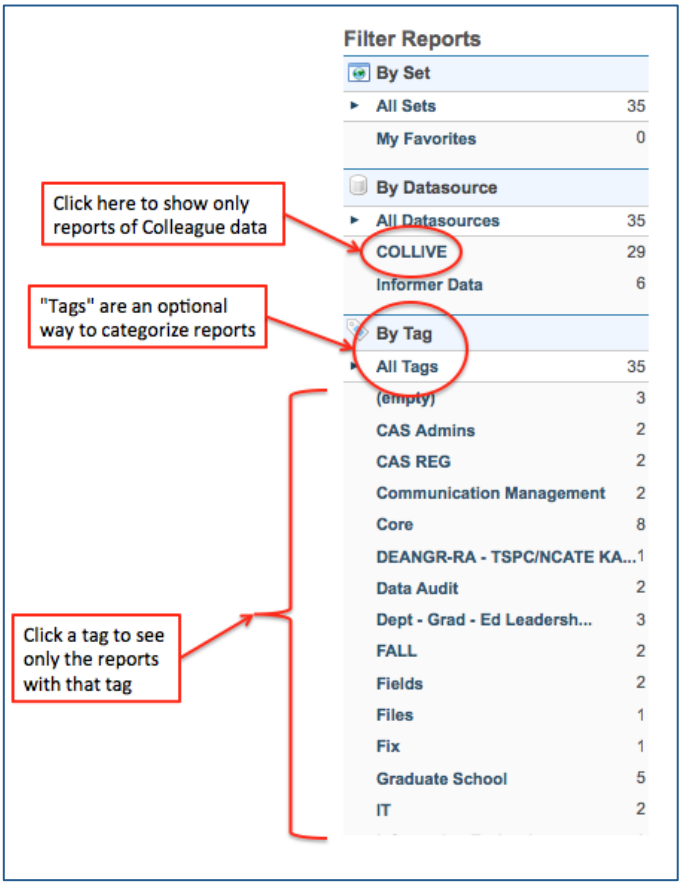
Reports Home

- Reports Listing – a listing of all reports to which you have access
- Filter Reports – click an item under this heading to restrict which reports are shown in the Reports Listing
- Datasources – use "COLLIVE" to see reports on Colleague data
- Tags – another way to categorize reports

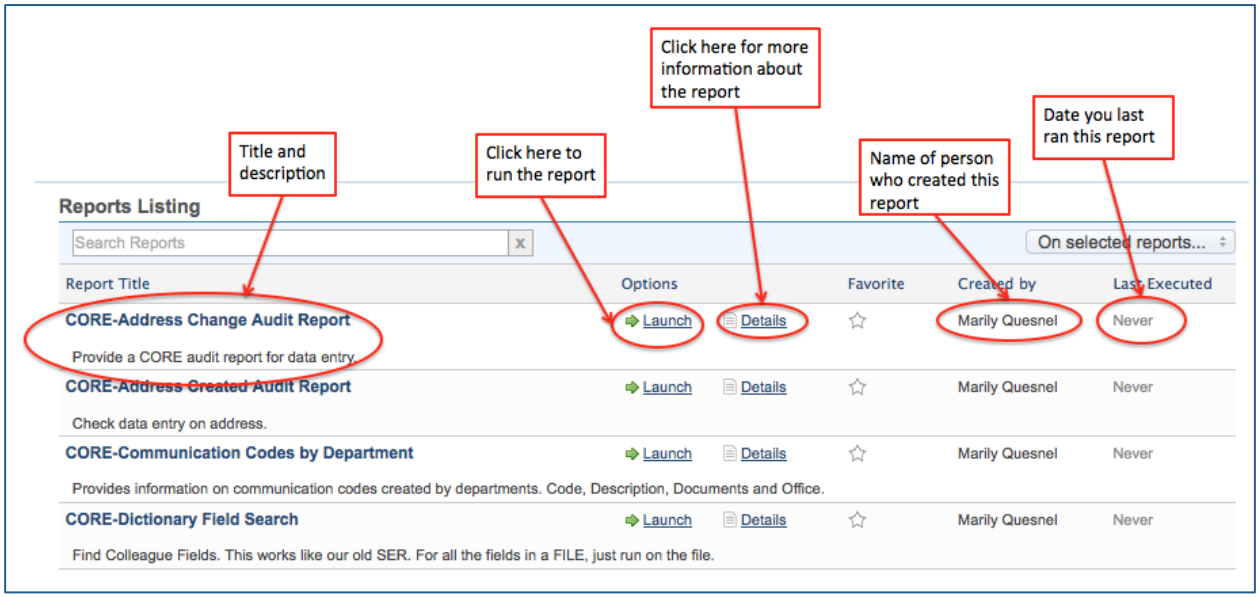
Informer Header Block



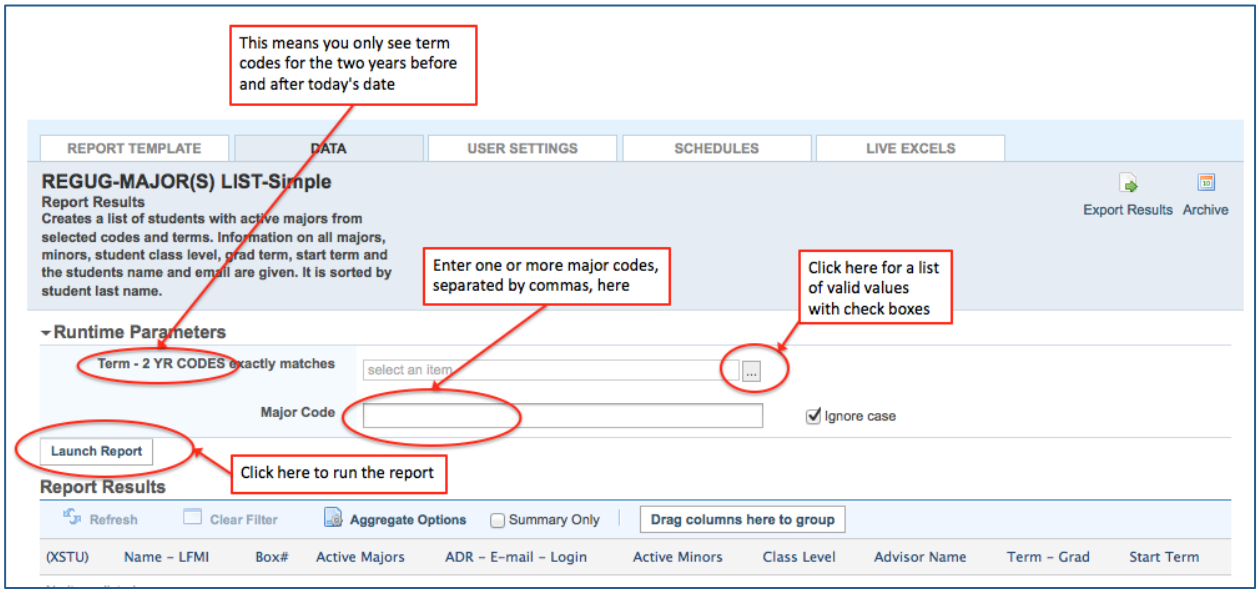
Filter Reports



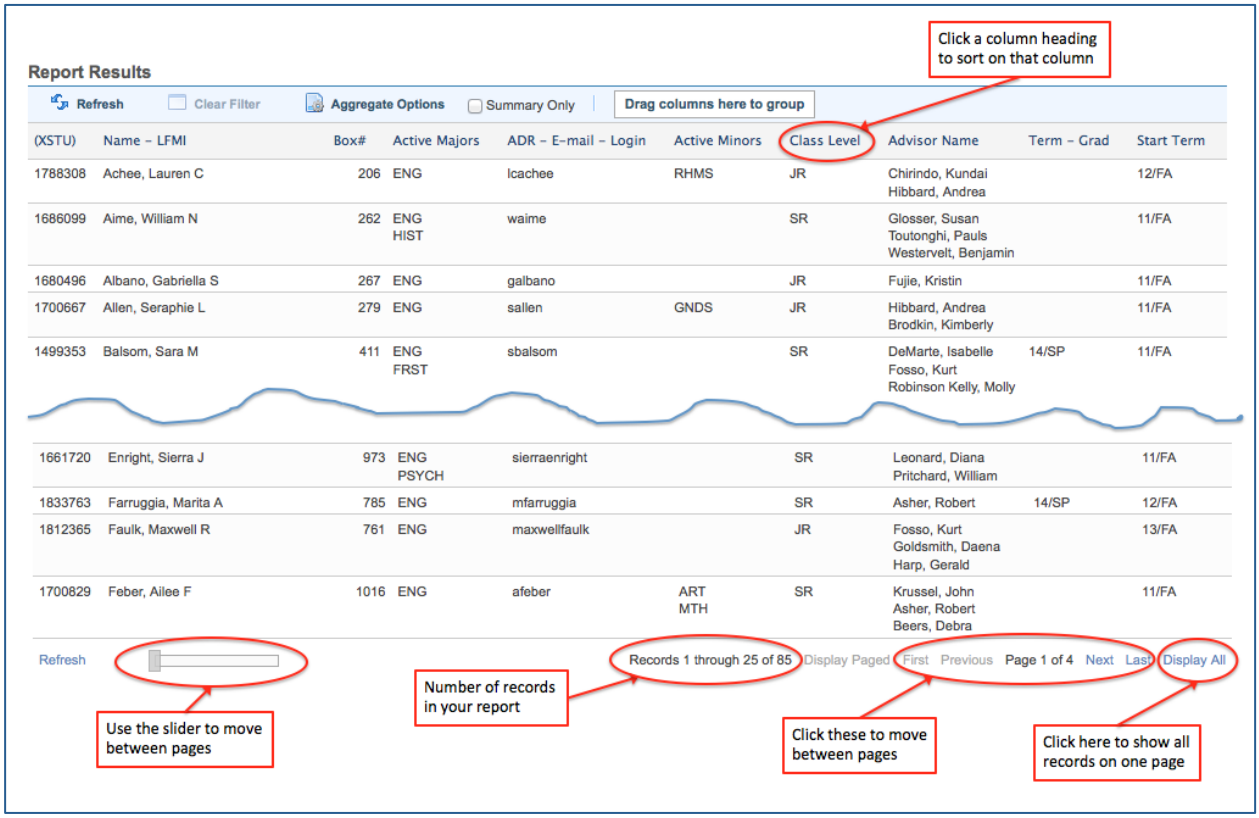
Reports Listing



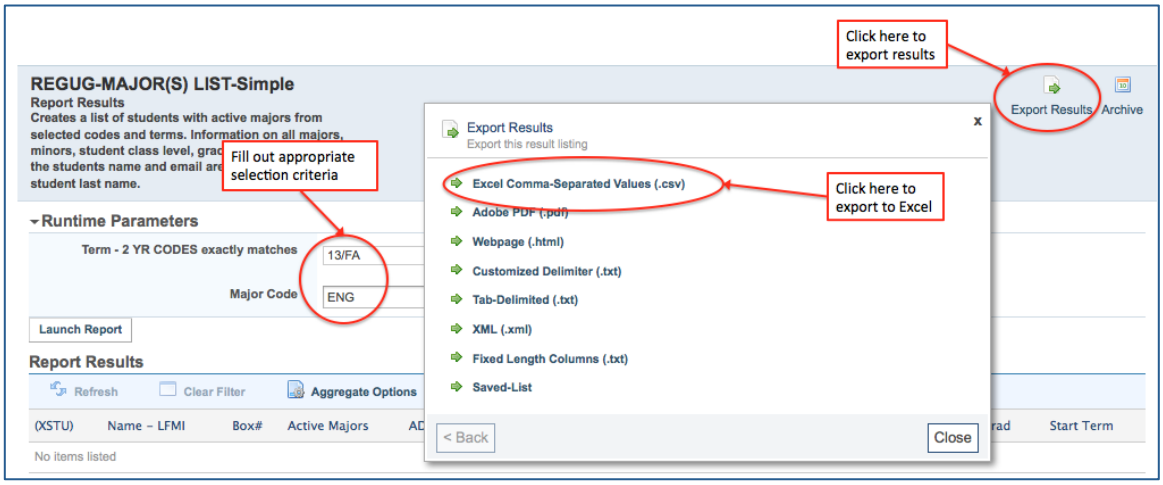
Running a Report



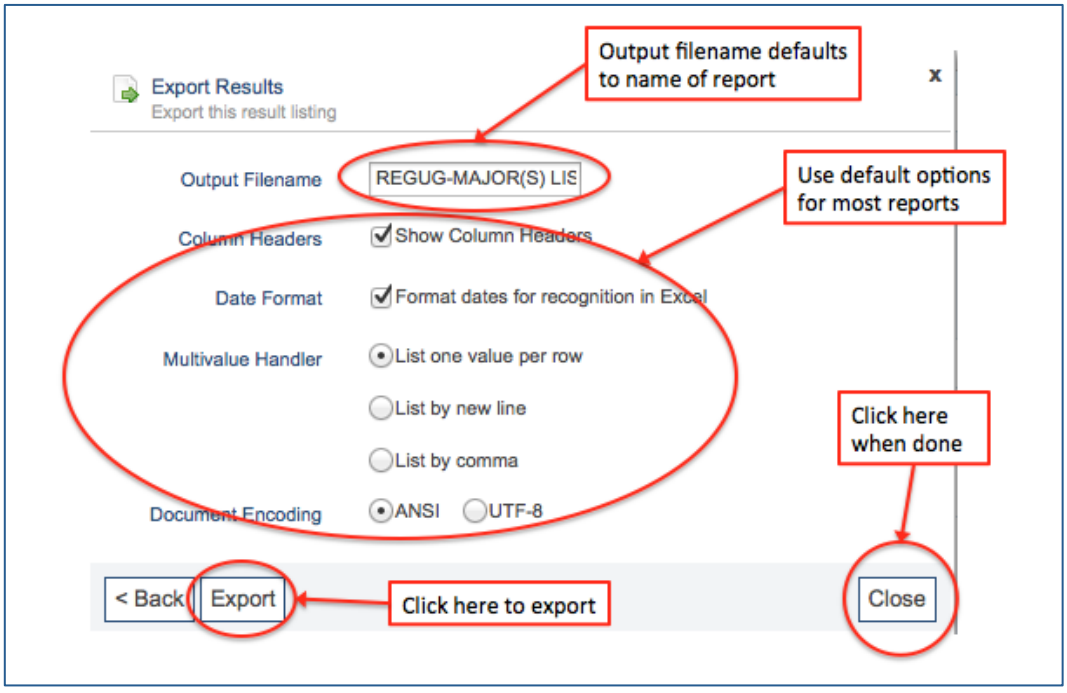
Report Results



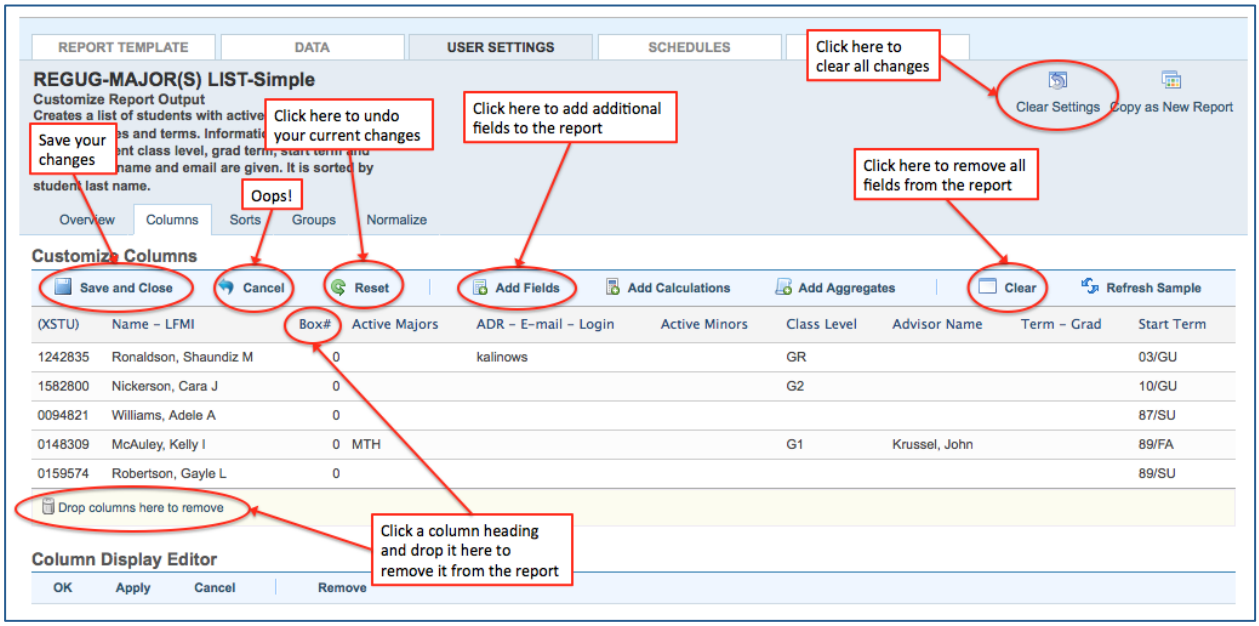
Export Results to Excel



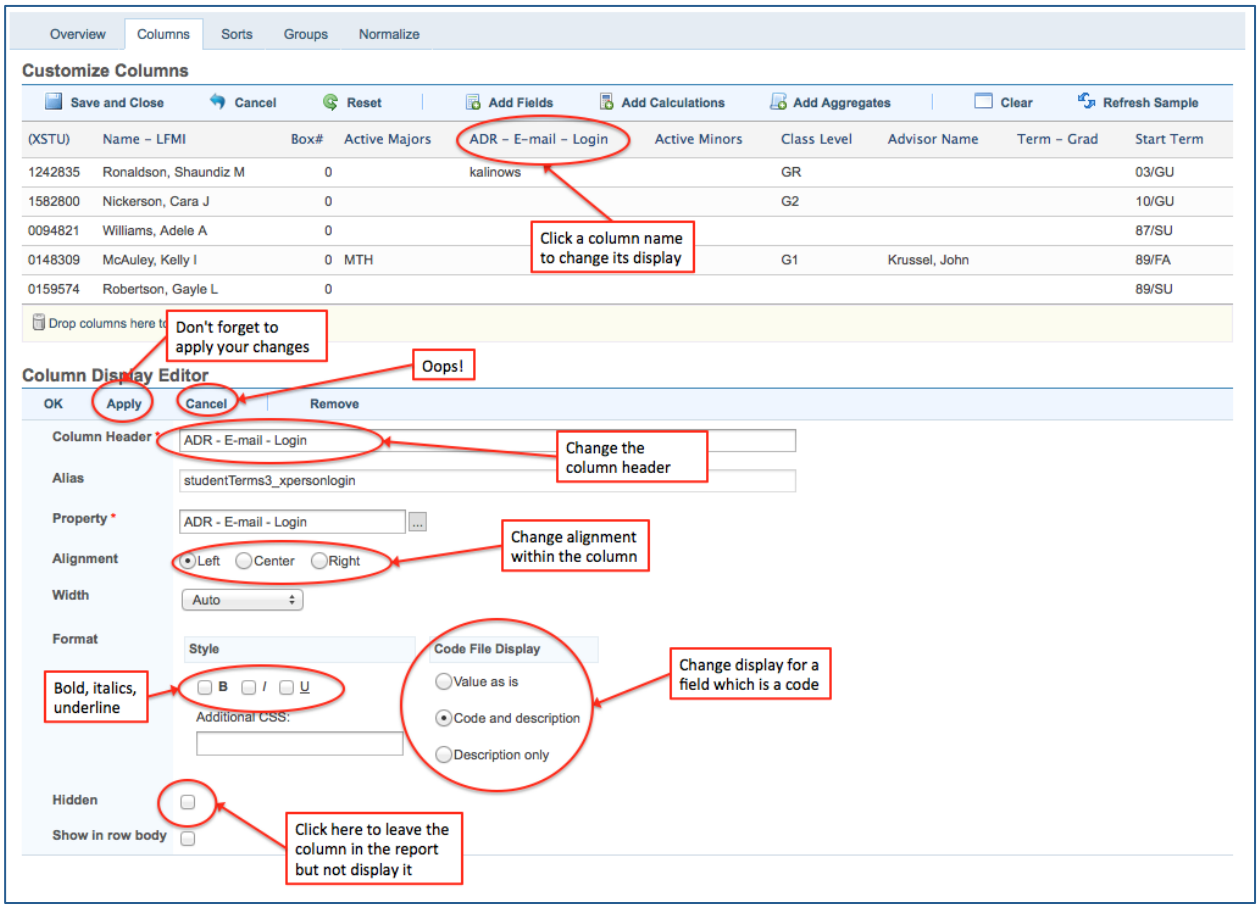
Export Options



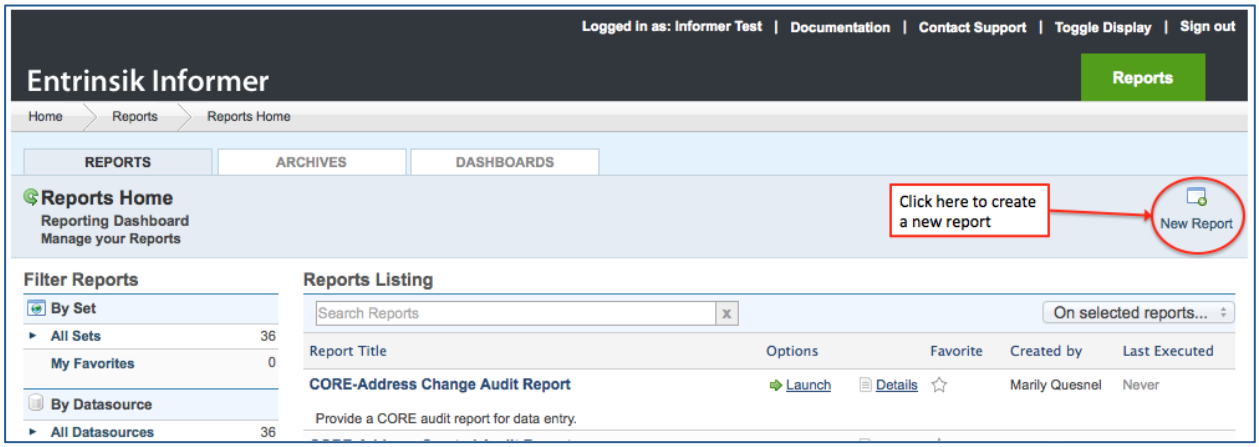
User Settings



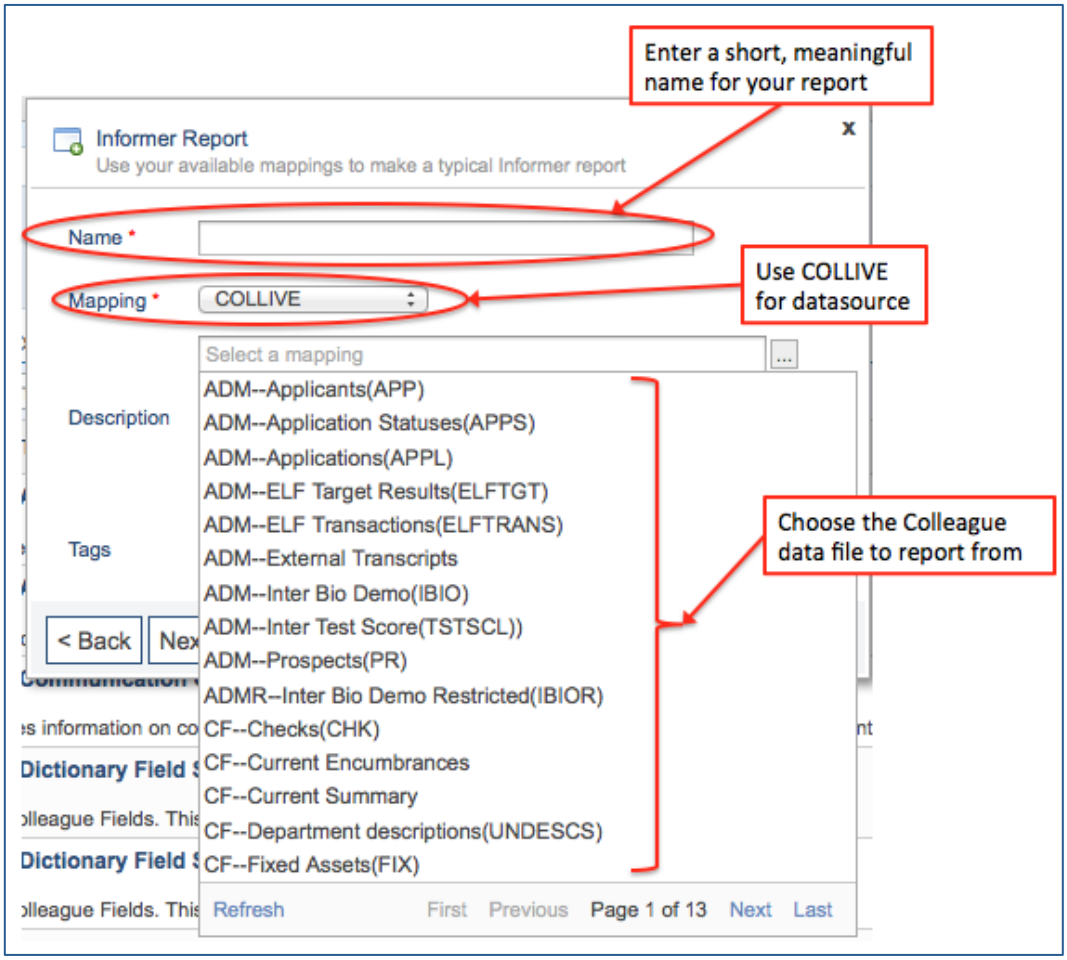
Column Display Editor



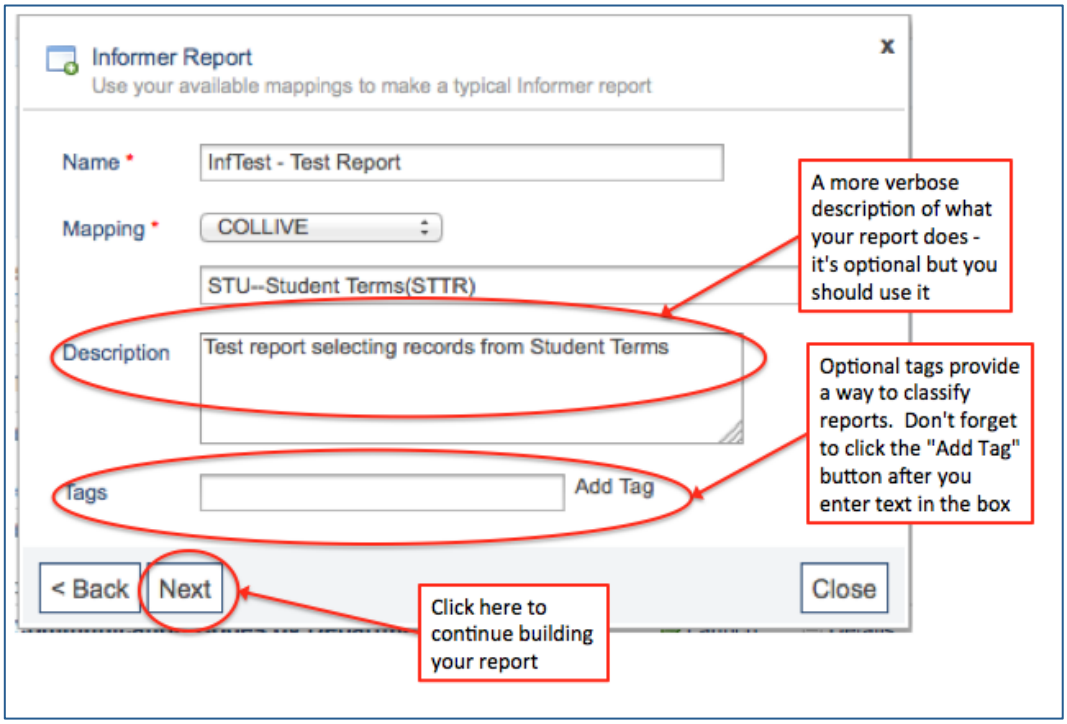
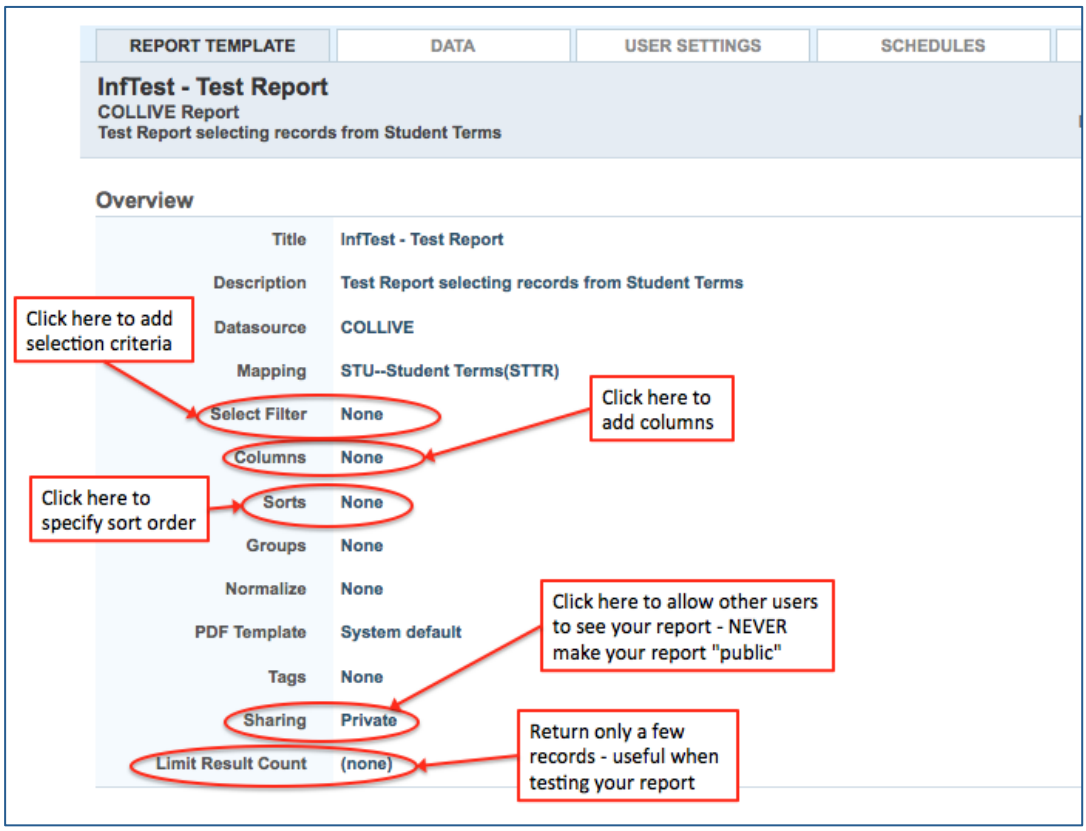
Creating a Basic Report



Report Definition



More Report Definition



Report Template